

# Adopt-A-Bench Program

The City of Seneca Recreation Department is pleased to introduce the "Adopt-A-Bench" program. This initiative offers community members a unique opportunity to honor a family name or loved one, promote their business, or celebrate a special event. Through donor contributions, the program aims to enhance our parks with additional benches, providing a valuable amenity for all visitors.

## **Program Guidelines:**

- **Donation Amount:** \$1,500.00
- **Bench Placement:** We will make every effort to install the bench at your preferred location. However, the Seneca Recreation Department reserves the right to determine the final placement.
- **Location Requirements:** Benches must be installed on municipal land, defined as any property owned, maintained, and/or controlled by the Town.
- **Ownership and Maintenance:** Adopt-A-Benches become property of the City of Seneca, which will handle all care and maintenance.
- **Application Process:** Upon submission of the request form, the Seneca Recreation Program Director will contact you to finalize the preferred location.
- **Plaque Customization:** A customized park bench plaque is included in the donation. The City of Seneca will install the plaques, and proposed wording is subject to approval.
- **Vandalism and Environmental Conditions:** The Seneca Recreation Department cannot insure the plaque against acts of vandalism or environmental conditions.

This program ensures that our parks continue to offer meaningful and enjoyable amenities for thousands of outdoor enthusiasts.



We will send a personalized card to inform recipients that you have made a gift to install a bench in their name that includes a customized plaque.

Name of Donor:

First Name

Last Name

Email:

[example@example.com](mailto:example@example.com)

Phone Number:

Please enter a valid phone number

Address:

Street Address

Street Address Line 2

City

State/Province

Postal/Zip Code

Please provide name and address of recipient if you would like a letter sent to a family or friend notifying them of the memorial contribution.

Plaque Text: (Inscription may include 6 lines of text, up to 24 characters per line including space).

I have read and understand the Seneca Recreation Department Adopt-A-Bench Program Guidelines.

**Donor Signature**