Permanent Sign Application
Wall Signage

City of Seneca **Planning & Development**

General Procedure: Application must include a copy of a sketch of the parcel on which the sign is located, details as to construction, placement of sign on the building, and design details with measurements. Standard Building Code- Chapter 23: 2301.31: An outdoor advertising display sign shall not hereafter be erected, construed, altered, or maintained except as provided in this Code, until after permit for the same has been issued by the City Building Official as required in 103 and the applicable fee paid.

Date: _____ Tax Map Number: _____

Name of Business: _____

Location of Sign: _____

Applicant Relationship to Property: ☐ Owner/Developer ☐ Sign Company

Sign Company Name: _____

Sign Company Contact Name: _____

Sign Company Phone #: _____ Sign Company Email: _____

Owner/Developer Name: _____

Owner/Developer Phone #: _____ Owner/Developer Email: _____

Wall Signage

(Please review Article VI, Sign Regulations, in the City of Seneca Official Zoning Ordinance for requirements.)
Wall signs must be accompanied by structural drawings, if required by the City Building Official.

Building Front Surface Area: _____ Sq. Ft. Wall Sign Area: _____ Sq. Ft.

Building Side Surface Area: _____ Sq. Ft. Wall Sign Area: _____ Sq. Ft.

Material: ☐ Metal ☐ Wood ☐Neon ☐ Plastic Other Material: _____

Electrical: ☐ Yes ☐ No Total Cost of Wall Signage: _____

By signature the Owner/Developer and/or Sign Company agrees to conform to the City of Seneca Zoning Ordinance and applicable provisions of the Standard Building Code and the Electrical Code of the City of Seneca; and that the Owner/Builder or Sign Company will comply with all restrictions and codes noted on the permit.

Sign Company Authorized Signature: _____ Date:_____

Owner/Developer's Signature: _____ Date: _____

For Planning & Development Use:

Zoning Administrator Approval: _____ Date: _____

City Building Official Approval: _____ Date: _____