

CERTIFICATE OF APPROPRIATENESS APPLICATION CITY OF SENECA, SOUTH CAROLINA

GENERAL PROCEDURE - A Certificate of Appropriateness (COA) is required for any external changes to properties within the Design Review Districts (DRD). If the changes meet the guidelines, Planning & Development staff approves the application. If the changes proposed deviate from the guidelines, the application is referred to the next regularly scheduled meeting of the Board of Architectural Review for public hearing.

Property Location:	Application Date:
	Tax Map #:

Property Owner(s):	Phone #:
Owner(s) Address:	
Applicant(s):	Phone #:
Applicant(s) Address:	
Relationship (Owner & Applicant):	

Date of Construction:	Building Form:	Specify Other:
Original Use:	Specify Other:	Cost of Project:
Brief History and Description of the Property:		
Historical/Architectural Significance(s) of the Property:		
Dates of Construction/Alteration Activity:		
Type of Action(s) Proposed: <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Remove <input type="checkbox"/> Demolition		
Description of Proposed Action(s) and Extent:		

Project Architect/Engineer:	Phone #:
Architect/Engineer Address:	

Property Owner(s) Signature:
Applicant Signature:

STAFF USE ONLY	
Application Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Modification (specified below in comments) <input type="checkbox"/> Denied	
Board of Architectural Review Chairperson Signature:	Date:
Comments:	